



ADAM & EVE RETAIL STORE

Employment Application

All fields must be completed for application to valid and for further consideration for employment at Special Retail Chesapeake-LLC dba Adam & Eve Retail

APPLICANT INFORMATION

Last Name		First		M.I.		Date	
Street Address					Apartment/Unit #		
City			State		ZIP		
Phone			E-mail Address				
Date Available			Social Security No.			Desired Salary	
Position Applied for							
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Are you at least age 18? (Proof of age and work permits may be required prior to hiring)					YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
Have you ever been convicted of a crime in the last seven years from the date of this application?					YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If yes, please briefly describe the crime, date, place of conviction(s), and the legal disposition of the case(s).							
<p>You are not obligated to disclose any convictions that by state law are exempt from disclosure when applying for a job; which have been sealed, expunged, or statutorily eradicated; or which were judicially dismissed. You may omit convictions for the possession of marijuana that are more than two (2) years old, and any information concerning a referral to, and participation in, any pretrial or post trial diversion program. Convictions will not necessarily disqualify you from obtaining employment.</p>							

MILITARY SERVICE

Branch		From		To	
Rank at Discharge				Type of Discharge	
If other than honorable, explain					

EDUCATION

High School		City/State						
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
College/University		City/State						
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
Other		City/State						
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	

AVAILABILITY (THIS STORE IS OPEN MONDAY-SATURDAY 10AM-10PM AND SUNDAY 12-6)

SPECIFY THE HOURS YOU ARE ABLE TO WORK EACH DAY OF THE WEEK. PLEASE KEEP IN MIND THE AVAILABILITY OF SCHEDULEABLE HOURS MAY FLUCTUATE.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From	From	From	From	From	From	From
To	To	To	To	To	To	To

Why do you want to work for Adam & Eve Retail Store?

ADAM & EVE RETAIL STORE AUTHORIZATION FOR EMPLOYMENT

PLEASE READ CAREFULLY

We truly welcome your application with Adam & Eve Retail Store. We're proud that our success is the result of the quality and caliber of our employees. You are applying for a position whose acceptance will place you in a category of recognized professionals. In pursuit of that excellence we require, as a condition of employment, that all applicants consent to and authorize a pre-employment and/or continued employment verification of their background, including information submitted on their application or resume.

APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION

Specialty Retail Chesapeake-LLC, dba Adam & Eve Retail Store (the Company) may obtain, for employment purposes only a consumer credit report and/or investigative consumer report about you from a consumer reporting agency including, but not limited to, information related to your credit record, character, general reputation, personal characteristics, and mode of living, as applicable. Such reports may involve personal interviews with sources such as your friends, neighbors, or associates, and may be obtained during the pre-employment screening process and/or during employment.

You have a right, upon reasonable written request, to obtain a complete and accurate disclosure of the nature and scope of the investigation requested.

I hereby authorize the Company and its agents (including any investigative agencies retained by the Company) to request and receive any information and records concerning me, including but not limited to my character, general reputation, background, consumer credit, criminal record, driving record, education and prior employment. I grant permission to any person, educational institution, firm, partnership, corporation, governmental or law enforcement agency authority to provide the Company any information pursuant to this authorization, and I hereby release the Company, its employees representatives and agents and the above-listed entities from any and all liability, claims or damages in connection with obtaining or releasing such information. I understand that should employment be denied based on information obtained from a consumer reporting agency, the Company will comply with the requirements of the Fair Credit Reporting Act. In addition, I understand that a consumer reporting agency shall supply files and information, available for my inspection, during normal business hours and on reasonable notice. This authorization will remain in effect throughout my employment with Adam & Eve Retail Store if I am hired.

CONFIDENTIAL INFORMATION FOR POSITIVE IDENTIFICATION PURPOSES ONLY

Applicant Name (Please Print)

Social Security Number

Street Address

Drivers License Number

Citty, State, Zip

Issuing State

Signature

Today's Date

This form is not part of the official application for employment. It is considered confidential information and required for identification purposes only in connection with a background investigation. Specialty Retail Chesapeake-LLC, considers applicants for all position without regard to any basis or condition protected by applicable law.

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Do you have any gaps in employment greater than 90 days?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please explain.		
Have you been dismissed or asked to resign from any position?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please explain.		

REFERENCES

Please list three professional references.

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

DISCLAIMER AND SIGNATURE

1. I have read and fully understand the questions in this application and I certify the answers I have given in this application are true and complete to the best of my knowledge, and I understand that any false or misleading answers, omissions or concealment of facts will disqualify me from consideration of employment or, if hired, will be grounds for my immediate separation of employment.
2. I hereby authorize Specialty Retail, LLC (the Company) and its agents (including any investigative agencies retained by the Company) to request and receive any information and records concerning me, including but not limited to my character, general reputation, background, consumer credit, criminal record, driving record, education and prior employment. I grant permission to any person, educational institution, firm partnership, corporation, governmental or law enforcement agency authority to provide the Company any information pursuant to this authorization, and I hereby release the Company, its employees representatives and agents and the above-listed entities from any and all liability, claims or damages in connection with obtaining or releasing such information. I understand that should employment be denied based on information obtained from a consumer reporting agency, the Company will comply with the requirements of the Fair Credit Reporting Act.
3. If hired, I agree to abide by the policies and expectations of the Company and understand that my employment is "at will" and can be terminated by me or by the Company at any time without cause subject only to applicable requirements of law and I will be paid only for services rendered to the time of my termination. In the event the Company advances me money or other items of value, or I otherwise become indebted financially to the company, I agree to repay the Company and also agree to any wages due me upon termination may be offset by payroll deductions against such monies due the Company, except where prohibited by applicable law.
4. Nothing herein or during my employment shall be considered an employment contract and I understand no party has the authority to vary the foregoing conditions, with the sole exception of written variances signed by the president of the Company.
5. By signing below, I certify and acknowledge that I have read the statements and that I understand them.

Signature

Date

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) is designed to promote accuracy, fairness, and privacy of information in the files of every consumer reporting agency (CRA). Most CRAs are credit bureaus that gather and sell information about you – such as if you pay your bills on time or have filed bankruptcy – to creditors, employers, landlords, and other businesses. You can find the complete text of the FCRA, 15 U.S.C. 1681-1681u, at the Federal Trade Commission's web site (<http://www.ftc.gov>). The FCRA gives you specific rights, as outlined below. You may have additional rights under state law. You may contact a state or local consumer protection agency or a state attorney general to learn those rights.

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.
 In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.
- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
 - **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.ftc.gov/credit.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

FOR QUESTIONS OR CONCERNS REGARDING:	PLEASE CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Consumer Help (FRCH) P O Box 1200 Minneapolis, MN 55480 Telephone: 888-851-1920 Website Address: www.federalreserveconsumerhelp.gov Email Address: ConsumerHelp@FederalReserve.gov
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051